1—SECURITY ENFORCEMENT

- The campus traffic regulations are printed in the LCC Catalog/Student Handbook. All students, faculty, and staff who operate a vehicle on campus are subject to traffic regulations. These regulations pertain to everyone and are enforced by campus police/security officers.

2—PURPOSE OF REGULATIONS

- To assure an orderly flow of traffic on campus
- To assure that all streets and driveways are open in the event that emergency vehicles are needed on campus
- To provide maximum safety to all persons on campus
- To assure maximum utilization of parking areas

3—VEHICLE REGISTRATION

- Each motor vehicle operated on campus by students or employees must be registered and must display a valid official vehicle parking permit.
- The parking permit that was issued is to be placed only on the vehicle for which it was registered.
- Vehicles may be registered during regular office hours in the Business Office and after hours in the Evening/Weekend Program Office, both of which are located in the Administration Building and at off-site campuses.

4—PARKING PERMIT

- Expired parking permits will not be honored by LCC.
- Parking permits are used to identify persons with a valid purpose on campus and to identify owners in case of an emergency.
- If a person uses an unregistered vehicle while his or her registered vehicle is unavailable, he or she must obtain a temporary parking permit from the Cashier’s Office or the Campus Police/Security Office.

5—DISPLAY OF VEHICLE PARKING PERMIT

- The vehicle parking permit is to be placed outside on the lower left hand corner of the rear window. If that area is unavailable because of a convertible top, “soft top”, camper shell, etc., it is then displayed in the front windshield (lower left hand corner).
- When a vehicle parking permit is issued to an individual, that person is responsible and accountable for that particular permit. If a permit is lost or stolen, it must be reported to the Campus Police/Security Office as soon as possible.
- The identification number must be legible at all times.
- A temporary parking permit must be displayed in the front of the steering wheel on the dashboard or hanging from the rearview mirror facing forward.

6—RESPONSIBILITY

- The student or employee in whose name a vehicle is registered will be responsible for any liability or damage (including parking penalties) arising in connection with the possession or operation of the motor vehicle on the College campus.
- The College will assume no responsibility for any vehicles, including the care of or the protection of the vehicle or its contents at any time while parked in any parking area on campus or on city or private property off campus.

7—PARKING AREAS (SEE MAP)

- There are adequate parking areas on campus to accommodate all vehicles in legal parking zones. There are parking spaces designated for visitors, staff and handicapped persons.

8—NO PARKING AREAS

- Yellow curbs—diagonal yellow lines—The areas along streets and areas marked with diagonal yellow lines are No Parking Zones and are restricted as such.
- Loading and Unloading Zones

9—RESTRICTED PARKING AREAS

- Visitor Parking—Vehicles displaying a college parking permit are not considered bona fide visitors.
- Staff Parking—Staff parking is located throughout the campus and is reserved for both faculty and staff.
- Handicapped Parking—Handicapped parking is located throughout the campus and is reserved for those persons who have a valid handicapped parking permit issued by the state.

10—MAXIMUM SPEED

- No motor vehicle shall be operated on the campus at a speed in excess of twenty (20) miles per hour.

11—VIOLATION PENALTIES

- The campus security officers will issue traffic citations for violations in section 12. The imposed fine must be paid within fifteen (15) calendar days or prior to the next class registration, whichever comes first.

12—VIOLATIONS SUBJECT TO A FINE

- Blocking streets, fire hydrants, pedestrian walkways or handicapped ramps
- Unauthorized parking in restricted areas
- Failure to register a vehicle as required by section 5 of the Traffic Regulations
- Failure to display a vehicle parking permit as required by section 5 of the Traffic Regulations
- Failure to park “head–in”
- Failure to park between lines
- Parking on grass
- Driving across a curb to park
- Illegal registration of a vehicle

13—PENALTIES FOR RECEIVING THREE OR MORE TICKETS FOR PARKING VIOLATIONS

- Loss of privilege for operating a motor vehicle on the LCC campus for one month–(30) school days
- Students may not register for any succeeding semester, nor will any transcripts be released, until traffic fines are cleared.
- Continued violations may result in student not allowed to drive on campus.

14—ENFORCEMENT

- The College shall reserve the right to revoke any parking privileges and to remove a valid parking permit for flagrant violations of the Traffic Regulations, including failure to pay fines.
- Second notices are not sent regarding impending fines due. Vehicles may be booted or towed upon the discretion of security.
- Any vehicle found in violation of section 5, 8, or 9, in addition to the fine imposed by section 12 of the Traffic Regulations, shall be subject to towing at the owner’s expense. Any vehicle left on the campus without prior approval may be booted or towed at the discretion of the Campus Police/Security Office.

SECURITY CONTACTS

- Chief of Police/Security 252-527-6223, ext. 208
- If services are required, please contact the police/security officer on duty at 252-361-3326.